

To: Logan, Paul[Logan.Paul@epa.gov]; Figur, Charles[Figur.Charles@epa.gov]
From: Boydston, Michael
Sent: Thur 8/18/2016 10:19:07 PM
Subject: Telework request for 6/19/16

Hi Paul and Chuck –

I'd like to work from home tomorrow.

Planned schedule: 7:45-4:15

Hours worked: 8

at alternate workplace: Ex. 6 - Personal Privacy personal cell)

Work to be done:

1. GKM FOIA review / related planning; other GKM issues
2. Ex. 5 - Attorney Client CBI: review draft doc and discuss with Mail
3. U&O FIP FOIA: plan for FOIA training next week
4. CO Ozone: research and background reading

Misc.:

I'm also requesting approval to earn up to 2 credit hours working between 6:00–7:45 AM and 4:15–6:00 PM.

Thanks.

Michael Boydston

Associate Regional Counsel, EPA Region 8

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